

Committee Profile Template

Committee Name:	
Committee Type:	Standing Committee – to be named in the Bylaws. Details in the Policy Manual Special Committee – Details in Policy Manual
Open or Closed Meeting:	
Purpose:	
Aligned with Strategic Plan Goals:	Example: Goal 1, Objective 1.2
Duties and Responsibilities:	
Size and Composition:	
Term(s):	
Method of Appointment for committee member:	
Method of Appointment for Chair and Vice-Chair:	
Qualifications to serve:	
Absences:	
Staff Liaison:	