Parliamentary Motions Guide

Based on Robert's Rules of Order Newly Revised (12th Edition)

The motions below are listed in order of precedence. Any motion can be introduced if it is higher on the chart than the pending motion.

YC	OU WANT TO:	YOU SAY:	INTERRUPT?	2 ND ? ¹	DEBATE?	AMEND?	VOTE?
§21	Close meeting	I move to adjourn	No	Yes	No	No	Majority
§20	Take break	I move to recess for	No	Yes	No	Yes	Majority
§19	Register	I rise to a question of					
	complaint	privilege	Yes	No	No	No	None
§18	Make follow	I call for the orders					
	agenda	of the day	Yes	No	No	No	None
§17	Lay aside	I move to lay the					
	temporarily	question on the table	No	Yes	No	No	Majority
		I move the previous					
§16	Close debate	question	No	Yes	No	No	2/3
§15	Limit or extend	I move that debate be					
	debate	limited to	No	Yes	No	Yes	2/3
§14	Postpone to a	I move to postpone					
	certain time	the motion to	No	Yes	Yes	Yes	Majority
§13	Refer to	I move to refer the					
	committee	motion to	No	Yes	Yes	Yes	Majority
§12	Modify wording	I move to amend the					
	of motion	motion by	No	Yes	Yes	Yes	Majority
		I move that the					
§11	Kill main motion	motion be postponed	No	Yes	Yes	No	Majority
		indefinitely					
§10	Bring business						
	before assembly	I move that [or "to"]	No	Yes	Yes	Yes	Majority
	(a main motion)						

¹ Some more formal requirements, likes seconds to motions, may not apply in smaller boards or any size committee.

Jim Slaughter, Attorney, Certified Professional Parliamentarian-Teacher, Professional Registered Parliamentarian Author, <u>Robert's Rules of Order Fast Track</u> and <u>Notes and Comments on Robert's Rules, Fifth Edition</u>

Web site: www.jimslaughter.com

Side 1

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Incidental Motions - No order of precedence. Arise incidentally and decided immediately.

Y	OU WANT TO:	YOU SAY:	INTERRUPT?	2 ND ?	DEBATE?	AMEND?	VOTE?
§23	Enforce rules	Point of order	Yes	No	No	No	None
§24	Submit matter to	I appeal from the					Majority or tie
	assembly	decision of the chair	Yes	Yes	Varies	No	sustains
		I move to suspend the					
§25	Suspend rules	rules which	No	Yes	No	No	2/3
		I object to the					
§26	Avoid main motion	consideration of the	Yes	No	No	No	2/3 against
	altogether	question					consideration
		I move to divide the					
§27	Divide motion	question	No	Yes	No	Yes	Majority
§29	Demand rising vote	I call for a division	Yes	No	No	No	None
§33	Parliamentary law	Parliamentary					
	question	inquiry	Yes (if urgent)	No	No	No	None
		Request for					
§33	Request information	information	Yes (if urgent)	No	No	No	None

Motions That Bring a Question Again Before the Assembly - no order of precedence. Introduce only when nothing else pending.

§34	Take matter from	I move to take from					
	table	the table	No	Yes	No	No	Majority
§35	Cancel or change previous action	I move to rescind/ amend something previously adopted	No	Yes	Yes	Yes	Varies
		I move to reconsider					
§37	Reconsider motion	the vote	No	Yes	Varies	No	Majority