

PLEASE SAVE THIS FORM TO YOUR COMPUTER BEFORE COMPLETING IT.

Name Middle Name Last Name (Surname)

NRDS ID

(International REALTOR® Members please provide NRDS#. If you do not have a NRDS# we will assign you one.)

COMPANY NAME

COMPANY ADDRESS

COMPANY CITY

PROVINCE

POSTAL CODE

COMPANY COUNTRY

COMPANY TELEPHONE

COMPANY FAX

CELL/MOBILE

PREFERRED PHONE

E-MAIL ADDRESS

WEB SITE

MAILING ADDRESS

CITY

PROVINCE

POSTAL CODE

COUNTRY

Real Estate Association you belong to

(continued)

Name _____

LIST OF CIPS REQUIREMENTS

REQUIREMENT #1 - Completion of 5 CIPS Courses (courses are valid for 3 years)

Education – Two required core courses for REALTORS®

- Global Real Estate: Local Markets
- The Business of US Real Estate OR Global Real Estate: Transaction Tools

Three required regional courses: (choose 3)

- Asia/Pacific and International Real Estate
- The Americas and International Real Estate
- Europe and International Real Estate
- Africa and International Real Estate

You can substitute only one of the required regional courses with one from below:

- NAR – At Home with Diversity® Course
- NAR – Resort and Second-Home Property Specialist Course
- NAR – Pricing Strategies: Mastering the CMA

NAR staff will verify course completion and notify applicants of any discrepancies or questions.

REQUIREMENT #2 - Assemble at least 100 points from any of these 11 categories (A-J)

- A** Global Real Estate Transaction - includes any transaction (sale, purchase, lease, consulting, etc.) with an immigrant, global buyer or seller. *(25 each/max 75)*

TRANSACTION #1 - Approximate Transaction Date: _____

Type of Transaction: Sale Lease Consulting Other _____

Global aspect of this transaction was:

TRANSACTION #2 - Approximate Transaction Date: _____

Type of Transaction: Sale Lease Consulting Other _____

Global aspect of this transaction was:

TRANSACTION #3 - Approximate Transaction Date: _____

Type of Transaction: Sale Lease Consulting Other _____

Global aspect of this transaction was:

TOTAL GLOBAL TRANSACTION POINTS _____ / a possible 75

- B** Each professional certification and designation offered by an NAR Affiliate, Institute, Society or Council (ABR, AHWD, ALC, RENE, CCIM, CPM, CRE, CRETS, CRS, CRB, e-PRO, GAA, GREEN, GRI, MRP, PMN, PSA, RAA, RCE, RENE, RSPS, SFR, SIOR, SRES, SRS). *(15 each/max 45)*

List: _____

TOTAL CERTIFICATION/DESIGNATION POINTS: _____ / a possible 45

Name _____

- C** Foreign language fluency other than your native language – meaning you are prepared to communicate with the client in their native language **(20 each /max 40)**

Native Language: _____

Foreign Language #1: _____

Foreign Language #2: _____

TOTAL FOREIGN LANGUAGE POINTS: _____ / a possible 40

- D** Worked or studied abroad for more than one year **(25 points)**

Destination: _____

Year: _____

Travelled to 3 countries or more **(25 points)**

Destinations: _____

Year: _____

TOTAL ABROAD POINTS: _____ / a possible 50

- E** Attendance at global education sessions and events at NAR or CREA meeting or local or provincial real estate board meeting or franchise meeting. **(10 each year/max 30)**

Year: _____ City: _____

Year: _____ City: _____

Year: _____ City: _____

TOTAL NAR CONVENTION & EXPO POINTS: _____ / a possible 30

- F** Current membership in a cultural/global organization. Examples include: AREAA, Rotary, Kiwanis International, Lions Club, NAHREP, etc. **(10 each/max 20)**

Organization #1 Name: _____

City/State/Country: _____

Organization #2 Name: _____

City/State/Country: _____

TOTAL MEMBERSHIP POINTS: _____ / a possible 20

- G** Attendance at a real estate, professional or economic development conventions in any country OTHER than your own. Examples include FIABCI, MIPIM, SIMA, etc. **(1 max at 25 points)**

Meeting: _____

Destination: _____

Year: _____

TOTAL CONVENTION POINTS: _____ / a possible 25

Name

H Participation in a Real Estate Trade Mission. *(1 max at 25 points)*

Purpose: _____

Organizer: _____

Dates of Trip: _____

TOTAL TRADE MISSION POINTS: _____ / a possible 25

I University Degree – count the points ONLY for the highest degree attained. Associates Degree (2 year) = **15 points**; Undergraduate Degree (4 year) = **20 points**; Advanced Degree = **25 points (max. 25 points)**

Degree: _____

Year Attained: _____

Name of University: _____

TOTAL DEGREE POINTS: _____ / a possible 25

J Author of articles, blogs or books on global business or cultural topics. *(20 each/max 40)*

Article 1: _____

Publication Name: _____

Article 2: _____

Publication Name: _____

TOTAL PUBLISHED ARTICLE POINTS: _____ / a possible 40

Add lines **A** through **J** to get total points. Points must be at least 100 points

TOTAL: _____ / a required 100 points

If you need assistance accumulating the 100 points, please give us a call at +1.312.329.8369.

Name

FEES

1. **APPLICATION FEE:** US\$ \$75.00 - a one-time only application fee

2. DUES PAYMENT

In order to maintain the CIPS designation, annual dues must be paid to the National Association of REALTORS®. The first year's dues will be prorated on a quarterly scale (as outlined below). Subsequent years' dues will be billed annually in Quarter 4. Please select the quarter of the month you are in (select **only one** quarter). For payments made in Quarter 1-3, your CIPS membership will be valid through the end of the same year, and you will be billed again for the following year in Quarter 4.

CIPS Dues - (Select 1 only)

- Quarter 1 - January, February, March \$220
Quarter 2 - April, May, June \$165
Quarter 3 - July, August, September \$110
Quarter 4 - October, November, December \$220
PLUS following year

Application fee: US \$ **\$75.00**
Dues: US \$ _____
Total Amount Due: US \$ _____

Payment Instructions

The link and login details for the payment portal will be provided once the application has been posted.

Deadline to receive application to be recognized:

At the CIPS Networking Reception at the NAR's Legislative Meetings: **March 31**

At the CIPS Designee Celebration at NAR's Annual Conference : **September 30**

Name

AFFIDAVIT

I declare under penalty of perjury that the following statements are true and correct:

- All information provided by me herein is accurate as of the date indicated below.
- I will supply the National Association of REALTORS® (“NAR”) with any changes to the information provided by me herein as such changes occur or as reasonably soon thereafter as possible.
- I expressly consent to the use by NAR of any information, which is provided by me on page 1, on or in relation to any products, programs or services prepared or sponsored by NAR, including but not limited to print or electronic directories, and I agree that such use by NAR shall not constitute a violation of any privacy right established by local, state, federal or international law.
- I understand that I cannot use the CIPS Designation, initials or logo until I have completed the Designation requirements and have been notified in writing that it has been officially awarded to me. Such misuse will cause the summary termination of membership.
- I shall pay all annual CIPS Membership dues and fees required to remain a CIPS designee in good standing. I understand that I may not use the CIPS designation if I do not pay the required annual dues.
- If my principal place of real estate business is not located in the United States or its territories, I am and shall remain as a CIPS designee, a member of an association outside of the U.S. which is a party to a Bilateral Cooperation Agreement with NAR (“Cooperating Association”).
- I will abide by the Code of Ethics of NAR, or of the Cooperating Association of which I am a member.
- I understand that the misuse of the CIPS designation, violation of the Bylaws or Code of Ethics referenced above, or the commission of criminal or other unlawful activity, may result in the termination of my status as a CIPS designee.

I fully agreed to the terms of the CIPS affidavit.

Application Submission Reminders:

Save this document as a PDF and email it to cips@nar.realtor as an attachment.

Also have you...

- Completed five courses
- Earned 100 points
- Acknowledged affidavit / checked box
- Save PDF to computer
- Email PDF to cips@nar.realtor as an attachment

www.nar.realtor/cips

For more information e-mail us at:

cips@nar.realtor

430 North Michigan | Chicago, IL 60611

REV. AUGUST 2022

