

PLEASE SAVE THIS FORM TO YOUR COMPUTER BEFORE COMPLETING IT.

Name: \_\_\_\_\_

NRDS ID: \_\_\_\_\_

*(NRDS ID is required. To find your NRDS ID please visit: <https://login.connect.realtor/#!/forgotmember>)*

ASSOCIATION: \_\_\_\_\_

ASSOCIATION ADDRESS: \_\_\_\_\_

ASSOCIATION CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

ASSOCIATION COUNTRY: \_\_\_\_\_

ASSOCIATION TELEPHONE: \_\_\_\_\_

ASSOCIATION FAX: \_\_\_\_\_

CELL PHONE (optional): \_\_\_\_\_

PREFERRED PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

WEB SITE: \_\_\_\_\_

## LIST OF CIPS REQUIREMENTS

### REQUIREMENT #1

- Global Real Estate: Local Markets     Global Real Estate: Transaction Tools     Global Programs for Associations

Three required regional courses: (choose 3)

- Asia/Pacific and International Real Estate  
 The Americas and International Real Estate  
 Europe and International Real Estate  
 Africa and International Real Estate

You can substitute only one of the required regional courses with one from below:

- NAR – At Home with Diversity® Course  
 NAR – Resort and Second-Home Property Specialist Certification Course  
 NAR – Pricing Strategies: Mastering the CMA

NAR staff will verify course completion and notify applicants of any discrepancies or questions.

*(continued)*

Name

## LIST OF CIPS REQUIREMENTS

### REQUIREMENT #2 - Assemble at least 100 points from any of these categories

- A** Created globally focused content (ad campaigns, website, social media) to raise awareness of your Global Council and global activities. (10 each/20 max)

Describe Marketing 1: \_\_\_\_\_

Describe Marketing 2: \_\_\_\_\_

TOTAL MARKETING POINTS \_\_\_\_\_ / a possible 20

- B** Planned a single (one-day) CIPS, AHWD, RSPS or PSA course for your association (10 each/20 max)

Course Name: \_\_\_\_\_ Date: \_\_\_\_\_

Course Name: \_\_\_\_\_ Date: \_\_\_\_\_

TOTAL COURSE POINTS \_\_\_\_\_ / a possible 20

- C** Planned and executed a successful CIPS Institute (Full 5 days) in the past 3 years (1 each/50 max)

CIPS Institute Date: \_\_\_\_\_

TOTAL INSTITUTE POINTS: \_\_\_\_\_ / a possible 50

- D** Staff Executive at a Global/International/Diversity Committee, Advisory Board, Council or Forum at your Association (10 each/20 max)

Committee/Council/Forum 1: \_\_\_\_\_ Year: \_\_\_\_\_

Committee/Council/Forum 2: \_\_\_\_\_ Year: \_\_\_\_\_

TOTAL STAFF EXECUTIVE POINTS \_\_\_\_\_ / a possible 20

*(continued)*

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## LIST OF CIPS REQUIREMENTS

### REQUIREMENT #2 - Assemble at least 100 points from any of these categories

#### E University Degree (bachelor's degree, master's degree or doctorate) (1 each/25 max)

Degree: \_\_\_\_\_

Year Attained: \_\_\_\_\_

Name of College/University: \_\_\_\_\_

TOTAL DEGREE POINTS: \_\_\_\_\_ / a possible 25

#### F Participated in or planned a REALTOR® Association sponsored Trade Mission (1 max at 25 points)

Purpose: \_\_\_\_\_

Organizer: \_\_\_\_\_

Dates of Trip: \_\_\_\_\_

TOTAL TRADE MISSION POINTS: \_\_\_\_\_ / a possible 25

#### G Worked or studied abroad for more than one year (25 points)

Destination: \_\_\_\_\_

Year: \_\_\_\_\_

#### Travelled to 3 countries or more (25 points)

Destinations: \_\_\_\_\_

Year: \_\_\_\_\_

TOTAL ABROAD POINTS: \_\_\_\_\_ / a possible 50

(continued)

Name

LIST OF CIPS REQUIREMENTS

REQUIREMENT #2 - Assemble at least 100 points from any of these categories

H Author of articles, blogs or books on global business or cultural topics. ( 20 each/max 40)

Article 1: \_\_\_\_\_

Publication name: \_\_\_\_\_

Article 2: \_\_\_\_\_

Publication name: \_\_\_\_\_

TOTAL PUBLISHED ARTICLE POINTS: \_\_\_\_\_ / a possible 40

I Current membership in a cultural/global organization. Examples include: AREAA, Rotary, Kiwanis International, Lions Club, NAHREP, etc. (10 each/20 max)

Organization #1 Name \_\_\_\_\_

City/State/Country: \_\_\_\_\_

Organization #2 Name \_\_\_\_\_

City/State/Country: \_\_\_\_\_

TOTAL MEMBERSHIP POINTS: \_\_\_\_\_ / a possible 20

J Attendance at global education sessions and events at NAR meeting or state/local association meeting or franchise meeting. (10 each year/30 max)

Year: \_\_\_\_\_ City: \_\_\_\_\_

Year: \_\_\_\_\_ City: \_\_\_\_\_

Year: \_\_\_\_\_ City: \_\_\_\_\_

TOTAL NAR CONVENTION & EXPO POINTS: \_\_\_\_\_ / a possible 30

K Planned a global education/networking session at your association (10 each year/20 max)

Year: \_\_\_\_\_ Location: \_\_\_\_\_ Event: \_\_\_\_\_

Year: \_\_\_\_\_ Location: \_\_\_\_\_ Event: \_\_\_\_\_

TOTAL OTHER EDUCATION/NETWORKING POINTS: \_\_\_\_\_ / a possible 20

(continued)

Name

## LIST OF CIPS REQUIREMENTS

### REQUIREMENT #2 - Assemble at least 100 points from any of these categories

- L** Foreign language fluency other than your native language – meaning you are prepared to communicate with the client in their native language (20 each /40 max)

Native Language: \_\_\_\_\_

Language #1: \_\_\_\_\_

Language #2: \_\_\_\_\_

TOTAL FOREIGN LANGUAGE POINTS: \_\_\_\_\_ / a possible 40

- M** Each professional certification and designation offered by an NAR Affiliate, Institute, Society or Council (ABR, AHWD, ALC, BPOR, CAE, CCIM, CPM, CRE, CRETS, CRS, CRB, e-PRO, GAA, GREEN, GRI, MRP, PMN, PSA, RAA, RCE, RENE, RSPS, SFR, SIOR, SRES, SRS). (15 each/45 max)

List: \_\_\_\_\_

TOTAL CERTIFICATION/DESIGNATION POINTS: \_\_\_\_\_ / a possible 45

- N** Member of a Global/International/Diversity Committee, Advisory Board, Council or Forum at a REALTOR® Association other than your own (10 each/30 max)

Committee/Council/Forum 1: \_\_\_\_\_

Committee/Council/Forum 2: \_\_\_\_\_

Committee/Council/Forum 3: \_\_\_\_\_

TOTAL COMMITTEE/COUNCIL/FORUM POINTS: \_\_\_\_\_ / a possible 45

TOTAL CIPS CREDITS: \_\_\_\_\_ / a required 100 points

Add lines **A** through **N** to get total points. Points must equal at least 100 points

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Name

FEES

1. APPLICATION FEE:  US\$ \$75.00 - a one-time only application fee

2. DUES PAYMENT

In order to maintain the CIPS designation, annual dues must be paid to the National Association of REALTORS®. The first year's dues will be prorated on a quarterly scale (as outlined below). Subsequent years' dues will be billed annually in Quarter 4. Please select the quarter of the month you are in (select **only one** quarter). For payments made in Quarter 1-3, your CIPS membership will be valid through the end of the same year, and you will be billed again for the following year in Quarter 4.

CIPS Dues - (Select 1 only)

- Quarter 1 - January, February, March  \$95
- Quarter 2 - April, May, June  \$71.25
- Quarter 3 - July, August, September  \$47.50
- Quarter 4 - October, November, December  \$95
- PLUS following year

Application fee:	US \$ <b>\$75.00</b>
Dues:	US \$ _____
Total Amount Due:	US \$ _____

Payment Instructions

The link and login details for the payment portal will be provided once the application has been posted.

Deadline to receive application to be recognized:

- At the CIPS Networking Reception at the NAR's Legislative Meetings: **March 31**
- At the CIPS Designee Celebration at NAR's Annual Conference : **September 30**

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Name

## AFFIDAVIT

I declare under penalty of perjury that the following statements are true and correct:

- All information provided by me herein is accurate as of the date indicated below.
- I will supply the National Association of REALTORS® (“NAR”) with any changes to the information provided by me herein as such changes occur or as reasonably soon thereafter as possible.
- I expressly consent to the use by NAR of any information, which is provided by me on page 1, on or in relation to any products, programs or services prepared or sponsored by NAR, including but not limited to print or electronic directories, and I agree that such use by NAR shall not constitute a violation of any privacy right established by local, state, federal or international law.
- I understand that I cannot use the CIPS Designation, initials or logo until I have completed the Designation requirements and have been notified in writing that it has been officially awarded to me. Such misuse will cause the summary termination of membership.
- I shall pay all annual CIPS Membership dues and fees required to remain a CIPS designee in good standing. I understand that I may not use the CIPS designation if I do not pay the required annual dues.
- I am and shall remain as a CIPS designee, a member of a local REALTOR® board.
- I will abide by the Code of Ethics of NAR.
- I understand that the misuse of the CIPS designation, violation of the Bylaws or Code of Ethics referenced above, or the commission of criminal or other unlawful activity, may result in the termination of my status as a CIPS designee.

I fully agreed to the terms of the CIPS affidavit.

## Application Submission Reminders:

Save this document as a PDF and email it to [cips@nar.realtor](mailto:cips@nar.realtor) as an attachment.

### Also have you...

- Completed six courses
- Earned 100 points
- Acknowledged affidavit / checked box
- Save PDF to computer
- Email PDF to [cips@nar.realtor](mailto:cips@nar.realtor) as an attachment

[www.nar.realtor/cips](http://www.nar.realtor/cips)

For more information e-mail us at:

[cips@nar.realtor](mailto:cips@nar.realtor)

430 North Michigan | Chicago, IL 60611

REV. AUGUST 2022

